Call for applications for research fellowships for specific research programmes pursuant to art. 7 of the Regulations on research fellowships awarding

UNIVERSITA' CA' FOSCARI VENEZIA
THE DIRECTOR OF THE DEPARTMENT OF LINGUISTICS AND COMPARATIVE CULTURAL STUDIES

HAVING REGARD TO the law December of 30th 2010, no. 240 and in particular art. 18 and 22 “assegni di ricerca” [research fellowships];
HAVING REGARD TO the DM of March 9th 2011 no. 102, registered at the Corte dei Conti [National Audit Office] on May 13th 2011;
HAVING REGARD TO the MIUR [Ministry of Education, University and Research] note, reg. no. 583 of 08.04.2011;
HAVING REGARD TO the DLgs of January 9th 2008, no. 17;
HAVING REGARD TO the law of August 7th 1990, no. 241 and subsequent amendments and additions;
HAVING REGARD TO the D.P.R of December 28th 2000, no. 445, “Testo Unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa” [Consolidation Act of the legislative and regulatory provisions concerning administrative documentation];
HAVING REGARD TO the DLgs of June 30th 2003, no. 196, “codice in materia di protezione dei dati personali” [Data protection act];
HAVING REGARD TO the Statute of Ca’ Foscari University of Venice;
HAVING REGARD TO the REGOLAMENTO PER IL CONFERIMENTO DEGLI ASSEGNI DI RICERCA [REGULATIONS ON RESEARCH FELLOWSHIP AWARDING] issued under D.R. 1/2017
HAVING REGARD TO the Head of department Order of 19/01/2018 establishing the research programmes for awarding of the fellowships and containing declaration of financial backing for the entire duration of the fellowship and the expense commitment providing financial guarantee of the first yearly instalment charged to budget item A.C. 03.01.01

establishes the following:

Art. 1 - Scope

1. A public selection is announced for the awarding of 1 research fellowship lasting 12 months, with the possibility of renewal within the limits of art. 2 of the Regulations on university research fellowship awarding, which will be subject to a specific contract.

The expected starting date is March, 2017.

The research fellowship amounts to Euro 26,100.00 per year gross to the recipient, net of the expenses to be sustained by the Provider. The amount may be subject to adjustment in the event of variations in the law.

2. The research fellowship is awarded for the purpose of collaboration with the following research programme of the Department of Linguistics and Comparative Cultural Studies
applications, or with the Vice Chancellor, the Director-General or a member of the University Board of Directors.

5. The following are not eligible for fellowships: permanent employees of the universities, public research institutions and bodies, the National Council for New Technology, Energy and the Environment (ENEA) and the Italian Space Agency (ASI), institutions whose scientific specialisation diploma has been recognised equivalent to the title of PhD in accordance with article 74, fourth paragraph, of the Presidential Decree of July 11th 1980, no. 382, in accordance with the relative budget availability.

6. Private employees can't be grant holders.

7. Candidates are admitted to the selection conditionally; the University will exclude, by motivated provision, candidates who are lacking the prescribed requirements. Said provision is notified to the party concerned by registered letter with recorded delivery or by telegram on the request of the party concerned.

8. In any case the grant will be awarded having regard to the art. 18 of the regulation on the research fellowship.

Art. 3 – Application for participation in the selection and term

In order to participate in the selection procedure, the candidate must submit an application with all the required documents in accordance with the Regulations on research fellowship awarding as indicated in the following paragraphs:

1. The application form, available on the University web page (link), together with all the required documents must be sent to the Director of the Department of Linguistics and Comparative Cultural Studies, Venezia Ca' Foscari University of Venice, at Ca' Bembo - Dorsoduro 1075 – c.a.p. 30123 by the day specified below, date of publication on the official notice board and on the University web pages, on the MIUR (Ministry of Education, Universities and Research) web pages http://bandi.miur.it/bandi.php/public/cercaFellowship and on European Union web pages http://ec.europa.eu/euraxess/index.cfm.

Failing that, the candidate will be excluded from the selection. The deadline for submission of applications and relative documentation is 13/02/2018 at 12.00 (Italian time). If the deadline is on Saturday or on holidays, the deadline is extended to the first working day thereafter.

2. Applications must be sent via the online application procedure, available in the call web page http://static.unive.it/demandecompetizione-en/accesso/alcc-eduka2

The application form is available in the web page of this University (link).

3. All required documents must be attached to the application form.

4. The candidate, after the uploading, will receive a submission number and an e-mail acknowledging receipt of his/her application. The candidate if necessary can access the procedures for updating any data and materials through the link and submission number provided in the e-mail, updates must be made no later than the deadline 13/02/2018 at 12.00
n) the preference of the foreign language/s in which to be tested during the interview, if art. 5 of this call offers a choice of foreign languages;
o) indication, where scheduled (art. 5), of the candidate’s intention to avail himself/herself of the option to be interviewed by video. In this case the technical feasibility should be declared in the application;
p) the possession of the evaluation criteria listed in art. 5;
q) any other item specifically required in articles 2, 3 and 5;
r) disabled candidates, in accordance with the law of February 5th 1992 no. 104 and subsequent amendments and additions, shall make a specific request in relation to their disability, concerning any aids they require in order to take any tests and sit the interview.

10. Lack of the declaration/s in accordance with letters c) and d) of the previous paragraph, will result in exclusion from the selection.

11. The application must contain the email and/or ‘Posta Elettronica Certificata’ (certified email) address, if possessed, and the address elected by the candidate for the purposes of the selection. Any variation must be promptly notified to the Department/Centre to which the application has been addressed.

12. The University accepts no liability in the event of the recipient being untraceable or dispersion of the communications due to inaccurate indication of the domicile by the candidate, failure or delay in communication of variation of domicile or causes not depending on the University, or for any postal, telegraphic or telematic error or those attributable to third parties, chance events or force majeure.

13. The declarations made in the application shall be considered issued in accordance with the DPR no. 445/2000 and subsequent amendments, by candidates entitled to use the simplified administrative certifications permitted by the above decree.

14. Candidates must enclose with their application:
   a) a scanned copy of any valid identification document;
   b) their scientific-professional curriculum, the original copy of which must be signed, specifying the educational qualification possessed for the purposes of the application and a detailed description of the candidate’s scientific-professional qualifications; a declaration must be appended in the footnote of the curriculum, pursuant to the Italian DPR 445/2000 and subsequent amendments and additions, that the information provided corresponds to the truth. Moreover the candidates have to consent to the use of their personal data for the purposes of this selection procedure pursuant to the Italian Legislative Decree 196/2003;
   c) the attachments called “obligations and understanding” and “participation and compatibility”;

15. Other attachments
   a) a list of the candidate’s scientific publications
   b) declaration to fulfil the additional evaluation criteria listed in Art. 5 subparagraph 5 “Preferential criteria”;
   c) any other item specifically required in articles 2, 3 and 5.

16. The same procedure established in the previous paragraphs for Italian citizens should be applied to citizens of the European Union. Citizens of
3. Candidates whose qualifications are judged to be insufficient by the Selection Committee, in accordance with the previous art. 4, are excluded from the interview. The candidate must reach a minimum threshold of 42/60.

4. Exclusion is justified in detail in the selection reports which can be accessed in accordance with law 241/90, and as established also in the subsequent art. 8.

5. In addition to possession of a Ph. D the following qualifications are considered preferential:
   a. specialisation diplomas (e.g., Masters) and attendance certificates at post-graduate specialisation courses, obtained both in Italy or abroad;
   b. experience of teaching on, and management of, elearning platform Moodle;
   c. pertinent scientific publications;
   d. professional teaching experience for CLIL projects.

6. In the case of foreign candidates resident outside Italy, and candidates who reside over 200 km from the selection centre, the interview can be held by video, subject to consent of the Selection Committee and once technical feasibility has been verified.

Art. 6 – Selection and formation of the classification

1. The classification and consequent identification of the successful candidate will be made by The Selection Committee, which can award a total of 100 points, as established by the Regulations on research fellowship awarding (see Annex B), to be allocated as follows:
   - Qualifications (including publications and other tests) up to 60 points;
   - Interview up to 40 points.

2. Candidates are admitted to the interview if assessment of the qualifications and the possible tests results in a score equal to or greater than 42/60.

3. The interview will be held on 22/02/2018 h.14.00 in the Department of Linguistics and Comparative Cultural Studies - Ca' Bembo - Dorsoduro 1075, Venice. The list of candidates admitted to the interview will be published on 15/02/2018.

4. Publication of the above calendar and of the shortlisted candidates constitutes notification to all intents and purposes of the call for applications. Candidates are therefore required to report, with valid identification document, without any notice, to the venue indicated, on the day and at the time specified in the public notice (link).

5. Absence of the candidates at the tests and/or at the interview will be considered to all intents and purposes as a withdrawal from the selection, whatever the cause.

6. The interview is held publicly. Candidates are deemed to have passed the interview if they reach a minimum score of 28/40.
external missions envisaged by the research project and/or those the tutor or the Department/Centre Director have authorised in advance, as established in art. 13 of the Regulations on Research Fellowship Awarding.

2. The activity of the research fellow is conducted independently and without set working times, solely within the limits of the research programme and the indications provided by the research coordinator, who will act as tutor without prejudice to art. 13 of the Regulations on Research Fellowship Awarding.

3. The activity of the research fellow in no way constitutes a subordinate working relationship and does not give rise to rights in respect of access to permanent employment at the University.

4. The research fellow must arrange for his/her social security and welfare obligations. Also, he/she is to register on https://loginmiu.cineca.it, and implement U-GOV scientific publications' list. He has to follow the University Regulations, specifically this notice, the Regulation concerning intellectual property, issued by D.R. n. 351/2012, June 28th 2012 and subsequent amendments and additions, the University ethical code, the public administration code of conduct, in accordance with art. 54, d.l. 165 March 30th 2001.

Art. 10 – Intellectual property, patentability and confidentiality

1. The legal and economic aspects relative to protection and exploitation of all the results of the research will be established by the contract stipulated with the winning candidate/s. Specifically, in compliance with the current legislation and the rules of the University concerning patents and industrial property D.R. n. 351/2012, June 28th 2012 and subsequent amendments and additions, and without prejudice to legislation in force, all the research results will be considered as property of the University; the latter will be able to exploit, use and/or publish such results, without prejudice to the inventor’s moral rights.

2. The University Regulations (e.g., see art. 17 of the Regulations on research fellowship awarding), and the current laws will apply to all matters not covered in this call about the Intellectual property, patentability and confidentiality.

Art. 11 - Incompatibility – Ban on accumulation – Suspension of activity

1. Research fellows can hold teaching contracts within the University and can be part of the examining committees as experts in their subject, having regard to art. 4 of the regulations on research fellowship awarding.

2. The research fellowship may not be accumulated with study grants awarded for any reason, except for those awarded by national or foreign institutions for stays abroad in order to integrate the research activity of the research fellow.

3. The research fellowship is not compatible with participation in degree courses, specialist or master’s degree, PhD with grant or medical specialisation in Italy or abroad, and entails extended unpaid leave for public administration employees, even if part-time employed, without prejudice to the provisions contained in the laws concerning the appointment of paid assignments to full-time civil servants.

4. The duration of the relations between the University and the research fellow - as in L. 240/2010 art. 22, including any renewals, may not in any case exceed
3. At the end of his/her research activity, the research fellow is required to provide the Department with:

- one scientific articles
- participation in one conferences on the topic pf the research

4. The report, together with the opinion of the tutor on the appropriateness of the research methods applied and the validity of the results achieved, is submitted to examination by the Council of the Department or the body responsible.

5. In the event of a negative assessment, the Council of the Department or the body responsible, having consulted the research fellow, can propose revocation of the grant. Early termination of the collaboration in the research activity is decided by the Council of the Department or the body responsible.

6. At the end of the grant, the above report shall describe accurately and thoroughly the research methods applied and achievement of the goals set by the research programme, also for the purpose of renewal of the grant if necessary.

7. Collaboration in the research activity may be terminated early in cases of serious and documented non-fulfilment by the research fellow, notified by the tutor or by the Council of the department or body responsible. Likewise the University is entitled to take any legal action to protect its interests and assets.

Art. 13 – Taxation, social security and insurance

1. In respect of taxation, the grants are subject to the provisions of art. 4 of the law of August 13th 1984, no. 476 and subsequent amendments and additions, and in respect of social security, those of art. 2 paragraphs 26, and following of the law August 8th 1995, no. 335, and subsequent amendments and additions.


3. During the period of compulsory maternity leave, the benefit paid by INPS (National Social Security Institute) in accordance with article 5 of the above decree of July 12th 2007 is integrated up to the entire amount of the research grant by the body responsible for administration and management of the grant.

4. The grants pertaining to this call for applications are subject, in respect of sick leave, to article 1, paragraph 788, of the law of December 27th 2006, no. 296, and subsequent amendments and additions.

5. The financial aspects of the research grants are regulated by the ministerial notes no. 2867 of December 15th 1997 and no. 523 of March 12th 1998; the remuneration, in the light of the resolution no. 17/E of the Ministry of Finance, ref. no. 2000/30703 of February 22nd 2000, comes under the category of incomes equated to those of subordinate employment since they fall within the scope of art. 50 (ex art. 47), par. 1, letters c) and c-bis of the DPR no. 917 of December 22nd 1986 and subsequent amendments in the matter of "Tax Consolidation Act".