Call for n. 1 Short Research Fellowship(s)
Ca’ Foscari University of Venice – Department of Asian and North African Studies
(L. 240 del December 30th 2010, art. 18, DL 19/2012; Regulations about Short Research fellowships DR 399/2018 del 04/05/2018)

The present document in English is to be considered as a mere translation of the provisions of the call which is available in Italian at the following [link]. The text in Italian is the official text of the notice of competition for all legal intents and purposes and, in the event of non-conformity with the present document, it shall prevail.

The Department of Asian and North African Studies of Ca’ Foscari University of Venice, having regard to the resolution of the Consiglio di Dipartimento [Departmental Council] of October, 24, 2018 establishing the research programmes for awarding of the short fellowships in JaLea Business: a hypermedia web application to learn Business Japanese lasting 10 months, with the possibility of renewal within the limits of art. 4 of the Regulations for awarding of university short research fellowships. The expected starting date is December, 01, 2018.

The research fellowship is awarded for the purpose of collaboration with the following research programme of the Department of Asian and North African Studies:

*The fellow will create and upload in a web application contents related to Japanese Business Language (e.g. greetings, conversation in workplaces, emails, phone calls, curriculum vitae, assistance in fairs and business negotiation).*

The research fellowship amounts to Euro 15,000,00 per year, gross to the recipient.

Deadline: November, 28, 2018, 12 AM.

**Rules of eligibility - Beneficiaries.**

*a*) People with masters degree (or equivalent) in Japanese Studies, knowledge of Japanese at N2 level of Japanese Language Proficiency Test - JLPT and an adequate scientific and professional cv are eligible.

*b*) People without masters degree, but with specific qualifications, as:

- Bacheleor Degree
- At least 3 years of stay in Japan
- Many years of work experience in import-export with Japan
- Experience in developing applications in iOS, html, css, Java, objective-c, Swift and graphic design

Applicants must hold all the requisites within the call deadline. The qualifications will be evaluated by a Commission that examines the eligibility and qualifications of the candidates and makes a merit rank of them.

**Short Research Fellowship to non-EU citizens.**

If a non-EU citizen already living in Italy applies for a Research Fellowship, he must hold a residence permit valid up to the Deadline of the call. Otherwise, the Department undertakes to undergo the procedures for obtaining a residence permit for research activities.

**How to apply**

Candidates should submit:

2. A CV in European format, duly dated and signed.
3. A photocopy of a valid identity document (e.g. Identity Card or Passport).
4. All documents, qualifications and publications relevant for the selection procedure.

**How to submit your application**

Hard copy of the application should be printed, signed and delivered to Dipartimento di Studi sull’Asia e sull’Africa Mediterranea – Palazzo Vendramin dei Carmini, Dorsoduro 3462, 30123 Venice, Italy by hand delivery (Mon-Fri, 9:00-13:00) or by registered mail with return receipt.

**Information and contacts:** For more information contact: Andrea Rudatis, tel. +39 041 234 9575 e-mail: ricerca.dsaam@unive.it
Selection procedure
The selection is made by assessment of the scientific-professional qualifications of the candidates, the \textit{curriculum vitae et studiorum}, and an interview
All the candidates are invited for interview on November, 29, 2018 at 10 AM in Palazzo Vendramin dei Carmini, Dorsoduro 3462, 30123 Venice, Italy.
Candidates living more than 200 Kms far from Venice may ask to hold a video interview (please, email ricerca.dsaam@unive.it).

Incompatibility
The fellowships within this announcement may not be combined with:
- other research grants;
- fellowships of any other kind, with the exception of those awarded by national or foreign research institutes to integrate, with periods abroad, the specific research activities required by this announcement.
In the case of self-employment, employment or para-subordinate employment, compatibility shall be determined by the Research Project Supervisor.
The granting of the Short Research fellowship does not give rise to the establishment of any employment relationship, nor does it give rise to rights regarding access to the roles of the University staff.

Information and contacts
Candidates may find further details about the application process and the research project in the official call published on: http://www.unive.it/data/28824/.
For further information please contact Andrea Rudatis, tel. +39 041 234 9575 email: ricerca.dsaam@unive.it

Evaluation Procedure and Commission.
A \textit{Commission} summoned by the Director of the Department, who indicates the President of the Commission and the member taking the minutes, will evaluate the applications.

\textbf{Evaluation procedure.} The Commission defines the general evaluation criteria. The interview and any other test must ascertain the suitability of the applicant to the research activity. The Commission compiles a ranking and specifies the winning applicant, having regard to the score appointed to experience and qualifications, interview and any other test, as specified by the call.

Awarding of the short research fellowship
Having received the selection documents, and at the outcome of the checks, the Director approves, by his own decree, the classification and the selection procedure reports and makes them public according to the procedures specified in the Regulation awarding the short research fellowship art. 6 and in the website http://www.unive.it/data/28900/. Exclusion is justified in detail in the selection reports which can be accessed in accordance with law 241/90.
The Director of the Department of Asian and North African Studies at which the research programme will be conducted awards the research fellowship to the winner of the selection procedure, subject to ascertainment of the prescribed requirements. The latter shall accept the award within seven days from receipt of the communication by signing the relative contract at the competent office of the Department of Asian and North African Studies, which will establish the terms of and procedures for the collaboration and allocation of the grant.

Grant. The fellowship is intended to provide the successful candidate with the opportunity to pursue his/her own research while benefiting from the range of expertise at Università Ca' Foscari Venezia. The tutor coordinates the activities of the Research Fellow and any other research activity within the same program and provides the Fellow with all the information for carrying out the research.
The Department provides the Research Fellow with the needed back-up support such as access to facilities, equipment and administrative services.
The Research Fellowship is not, in any case, considered as an employment contract and the Fellow is not part of the University staff.
The rights for any patentable invention coming from Research Activities belong to the University or entities with which the University has signed (or will sign) specific agreements.
The person responsible for administrative proceedings

In accordance with Art. 5 of Law no. 241 dated 7 August 1990, as amended, the person responsible for the selection process (RPA) is Dott. Patrizia Rossetti who can be reached at the Department of Asian and North African Studies, at the e-mail address segreteria.dsaam@unive.it and telephone no. +39 041 234 9504.

Final provisions

For anything not specified in this call, see the University of Venice’s current regulations regarding the awarding for research fellowships and the current legislation.

Venice, 08 November 2018

F.to The Head of Department of Asian and North African Studies

Prof. Marco Ceresia