Call for n. 1 Short Research Fellowship under the FSE Project "L1 EDINTUR: Intelligent Buildings for Responsible Tourism" cod. 3706-0002-1311-2018
Ca’ Foscari University of Venice – Department of Management
(L. 240 of 30/12/2010, art. 18, D.L. 19/2012;
Regulations about Short Research Fellowships D.R. 359/2018 of 04/05/2018)

The present document in English is to be considered as a mere translation of the provisions of the call which is available in Italian at the following link. The text in Italian is the official text of the notice of competition for all legal intents and purposes and, in the event of non-conformity with the present document, it shall prevail.

The Department of Management – Ca’ Foscari University of Venice, having regard to the resolution of the urgent Department Director Decree rep. 237/2019 prot. 0013910 – of 12th March 2019, establishes the research programmes for awarding of 1 Research fellowship lasting 12 months within the limits of art. 4 of the Regulations for awarding of university research fellowships and of D.G.R. 1311, issued by Regione Veneto in 10th September 2018.

The Research Fellowship deals a researcher with this profile: "Management department researcher" [12 months]
The Research Fellowship is awarded for the purpose of collaboration with the following research programme of the Department of Management, - abstract:

The research is aimed at investigating and defining innovative ways of using ICT for the integrated promotion of accommodation facilities and the related territorial offer already adopting the principles of integrated sustainability or that intend to pursue these objectives as drivers of sustainable development. The Fellow must cover a total number of hours equal to 1,920, over the lasting of the research grant.

The research fellowships amount to:
- Euro 24,000.00 net to the recipient; the amount will be paid deferred every two month and it will be inclusive of any possible cost related to the research activity of the project.

Deadline: 13:00 p.m. of 2nd April 2019.

Rules of eligibility - Beneficiaries
a) Unemployed candidates;
b) master degree (or equivalent) and an adequate scientific and professional CV are eligible;
with the following skills and experiences:
- previous experiences in the field of market analysis;
- knowledge of innovative business companies and development of new products
- brand strategy and marketing of products/services.

Applicants must hold all the requisites within the deadline. The qualifications will be evaluated by a Commission that examines the eligibility and qualifications of the candidates and makes a merit rank of them.

Short Research Fellowship to non-EU citizens
If a non-EU citizen already living in Italy applies for a Research Fellowship, he/she must hold a residence permit valid up to the Deadline of the Call. Otherwise, the Department undertakes to undergo the procedures for obtaining a residence permit for research activities.

How to apply
Candidates should submit:
1. the application form (http://www.unive.it/data/29520/), duly dated and signed;
2. a CV in European format (http://www.unive.it/pag/10384/), duly dated and signed. The candidates have to specify that what declared is true (D.P.R. 445/2000) and the consent to the use of personal data (D.Lgs. 96/2003);
3. a photocopy of a valid identity document (e.g. Identity Card or Passport);
4. status “un-employed” > Employment Bureau Certificate with a complete description of the previous jobs;
5. all documents, qualifications and publications relevant for the selection procedure.
The applicants will not be admitted automatically to the present selection in case of lack or inaccuracy of the declarations sent for points 1, 2, 3 and 4.

How to submit your application
Hard copy of the application should be printed, signed and delivered to Department of Management – Research Office – Fondamenta San Giobbe – Cannaregio 873 – 30121 Venice (Italy) by hand delivery (Mon-Fri, 9:00-13:00) or by registered mail with return receipt. Copy of the application could be sent also by e-mail to: ricerca.management@unive.it writing "DGR 1311—SRF profile Management department research" in the object.

Selection procedure
The selection is made by assessment of the scientific-professional qualifications of the candidates, the curriculum vitae et studiorum, other documents presented for the selection.

Information and contacts
Candidates may find further details about the application process and the research projects in the official Call published on Albo on line http://www.unive.it/data/50402/ and on Department website http://www.unive.it/data/17431/.
For further information please write to the following web mail: ricerca.management@unive.it.

Evaluation Procedure and Commission
A Commission summoned by the Director of the Department, who indicates the President of the Commission and the member taking the minutes, will evaluate the applications.

Evaluation procedure. The Commission defines the general evaluation criteria in order to ascertain the suitability of the applicants to the research activities. The Commission compiles a ranking and specifies the winning applicants, having regard to the score appointed to experience and qualifications, as specified by the Call.

Awarding of the Short Research Fellowship
Having received the selection documents, and at the outcome of the checks, the Director approves, by his own decree, the classification and the selection procedure reports and makes them public according to the procedures specified in the Regulation awarding the short research fellowship (art. 6, 8) and in the website http://www.unive.it/pag/9734/. Exclusion is justified in detail in the selection reports which can be accessed in accordance with law 241/90.
The Director of the Department, at which the research programmes will be conducted, awards the research fellowships to the winners of the selection procedure, subject to ascertainment of the prescribed requirements. The winners shall accept the award within 7 days from the receipt of the communication by answering to the e-mail sent by the Administrative Office of the Department of Management, which will establish the terms of and procedures for the collaboration and allocation of the grant and will give information also about the signing of the relative contract.
The Department will revoke the procedure or will not stipulate the contract with the winner if the Research topic will lose interest or if the Sponsor will not pay the grant for the Short Research Fellowships.

Grant
The fellowship is intended to provide the successful candidate with the opportunity to pursue his own research while benefiting from the range of expertise at Università Ca' Foscari Venezia. The tutor coordinates the activities of the Research Fellows and any other research activity within the same programme and provides the Fellow with all information for carrying out the research.
The Department provides the Research Fellow with the needed back-up support such as access to facilities, equipment and administrative services.
The rights for any patentable invention coming from Research Activities belong to the University or entities with which the University has signed (or will sign) specific agreements.

During their research activity, the Fellow has to produce:
- n. 1 prior operative plan – 1 six-month period;
- n. 1 prior operative plan – last six-month period;
- n. 1 final operative plan – 1 six-month period;
- n. 1 final operative plan – last six-month period;
- the record book, bimonthly in original, complete of all signatures, maximum 10 days after the deadline;
and at the end of the Contract, not later than 5 days after the last day of work:
- a final relation about the developed research, which has to be approved by the tutor and presented to the Department Council;
- 1 video, for a promotional use, lasting 30”;
- 1 video lasting 3’, made digitally using 16:9 size, which has to contain FSE institutional logos of Regione Veneto.

Incompatibility
The Short Research Fellowship cannot be combined with:
- Research Grants;
- Scholarships, excepting Scholarships granted by National and International Institutions to complete its own Research Programme with foreign journey.

The Short Research Fellowship is not, in any case, considered as an employment contract and the Fellow is not part of the University staff.

The person responsible for administrative proceedings
In accordance with Art. 5 of Law no. 241 dated 7 August 1990, as amended, the person responsible for the selection process (RPA) is Sonia Pastrello who can be reached at the department of Management, at the e-mail address segreteria.management@unive.it and telephone no. +39 041 2348721.

General rules
1 Gender equality
Ca’ Foscari University of Venice guarantees equal opportunities between men and women.
In this Regulation the use of the masculine gender to indicate people is due only to the need for simplicity of the text.

2 Reference standard
For what is not provided for in the present Call, please refer to the Regulations for the activation of scholarships for research activities and the current legislation in this area.

Date 15th March 2013

The Director of Management Department
Prof. Gaetano Zilio Grandi

Responsible for the administration procedure
Management Department Executive Officer
Dr. Sonia Pastrello

This original document is archived at the Management Department