Decree of the Director of the Department of Management

Call for the appointment of n.1 Short Research Fellowship

Ca’ Foscari University of Venice – Department of Management

Description
The Department of Management of the Ca’ Foscari University of Venice, on the basis of resolution taken during the Council of Department on 17 December 2021 on the awarding of research grants for research fellows, hereby calls for applications for the research entitled “Work-from-anywhere: research on urban activities and video communication of the project”, lasting 2 months.

The Research Fellow must perform the following research:

ACTIVITIES
The project aims to analyze service strategies that support the attraction of workers "from anywhere" in Venice, in a perspective of urban regeneration in Venice.

GOALS
The objective is to develop a mapping of urban activities (crafts, lagoon sports, courses, associative activities) of potential interest to remote workers in Venice and to produce video material to support the research.

EXPECTED RESULTS
1. Identification through field research of urban activities (crafts, lagoon sports, courses, associative activities) of potential interest to remote workers in Venice;
2. Video material for communication via social media to support the project.

The Research Fellow's activity will be carried out remotely in the following minimum ways:

Upon completing their research, fellows must provide the department with the following research output:

- a final report on the activities undertaken, highlighting the results achieved;

For anything not specified in this Call, please refer to the Regulations, applicable legislation and the Regional Directive on the ESF funding in question and subsequent additions.

Duration of the contract: 2 months, indicatively starting in March 2022.

Amount: The total amount of the research fellowship is € 2,500,00 (two thousand and five hundred), exempt from IRPEF (personal income tax) and INPS (social security contributions). The amount awarded is understood to include any costs

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relating to the undertaking of the research envisaged by the project.
The amount, deferred in one solutions at the end of the Short Research Fellowship, shall only be approved and awarded for whole months completed; amounts for months not completed shall not be awarded.

Deadline for the submission of applications: March 1st, 2021 at 13:00 (1PM, Italian time).
Should the deadline indicated fall on a Saturday or public holiday, the deadline shall be extended to the first following working day.

Who can apply? (University Regulation for short-term research fellowships, Art. 3)
As stated in the Regulation, public selections require the possession of a Bachelor’s degree, a Master’s degree or equivalent foreign qualifications. People who kinship and affinity, up to and including the fourth degree, with any professor belonging to the Department or to the Centre announcing the call for applications, or with the Rector, the Chief Executive Officer or a member of the University Board of Directors or other relevant provisions of Law 240/2010. Article 18, par. 1, lett b) are forbidden to participate to the selection;

Applications are therefore open to all EU citizens and non-EU citizens who hold:

- Bachelor’s Degree or Master’s Degree or equivalent foreign degree in subjects related to cultural heritage.

Other Requirements:
- Proven professional experience in the production of video material.

The following skills, knowledge and competencies will also be evaluated as priority qualifications:

- Technical skills in the use of instrumentation related to video production;
- Professional experience in the field of social media;
- professional experience in promotion or illustration of activities related to the urban fabric of Venice;
- Demonstrable in-depth knowledge of the "work from anywhere" phenomenon;
- in-depth knowledge of craft and associative activities in the city of Venice.

The requirements must be held by the deadline for this call for applications.
Candidates are admitted to the selection conditionally; they may be excluded from the call at any time should they fail to meet the predefined requirements, even after the selection process is complete, with just cause and notification sent to the person concerned.

Incompatibility (University Regulations for short-term research fellowships, Art. 12)
The grant is not compatible with:
 a) scholarships and/or fellowships awarded for any reason, except those awarded by national and foreign research institutes for research periods abroad as part of the specific activities stated in the programme of work carried out by the holder;
 b) PhD with fellowships or medical specialization fellowships, both in Italy and abroad;

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c) research grants awarded according to Law no. 240 of December 30th 2010, Art. 22 (“assegno di ricerca”);
d) ongoing employment relationships.

Grant holders are allowed to perform casual or temporary work, upon written notice to the scientific responsible of the grant and under the following conditions: a) the activity is certified as compatible with the research to be performed by the above-mentioned responsible; b) any conflict of interest with the research activity can be envisaged; c) it will not prejudice the status of the University, with reference to the activities performed.
The awarding of the grant does not imply the establishment of any employment contract, nor does it rise any rights of access to positions of employment at the University.

How to apply (University Regulations for short-term research fellowships, Art. 5)
Candidates must submit:
a) The application form, signed and dated, available on the dedicated Department web page http://www.unive.it/data/17431/ and on the University website http://www.unive.it/data/12122/
b) A CV in European format (Europass) signed with handwritten signature and dated and containing the declaration on data use and privacy stated by Italian Law D.P.R. n. 445/2000, D.Lgs 196/2003 and art. 13 of the GDPR (EU Regulation n. 2016/679) The Europass form is available online at this link: http://www.unive.it/pag/10368/.
c) A photocopy of a valid identity document (identity card or passport)
d) Any other document, qualification or publication that may be useful for the selection process.

How to submit an application
The lack or inaccuracy of the declaration(s) referred to in letters a), b), c), d) will result in exclusion from the selection.
The University carries out random checks on the veracity of the statements made by the candidates in the applications and in the curriculum.
If from the control indicated above the untruthfulness of the content of the declaration emerges, the declarant forfeits any benefits resulting from the provision issued based on the untruthful declaration, without prejudice to the provisions of the criminal code and special laws on the subject.
Applications can be:
1) sent by certified e-mail to the address protocol@pec.unive.it.
   Indicate the following wording in the subject of the e-mail: <WORK FROM ANYWHERE – Prof. Warglien>. It should be noted that the validity of such sending, as established by current legislation, is subject to the use by the candidate of a certified e-mail box in turn. Therefore, sending from a simple / ordinary e-mail box will not be considered valid even if addressed to the PEC of the Ca’ Foscari University of Venice. Only documents in PDF format must be attached to the e-mail message;
2) sent by e-mail to the address ricerca.management@unive.it specifying in the subject of the e-mail < WORK FROM ANYWHERE– Prof. Warglien, indicating the title of the scholarship for which you intend to participate. In this case, the candidate assumes the responsibility arising from any failure to deliver the application and related documentation. Only documents in PDF format must be attached to the e-mail message.
The University assumes no responsibility in the event of dispersion of communications due to inaccurate indications of residence and address by the applicant, or from failure, or late, communication of the change of the same, nor for any postal or telegraphic problems, not attributable to the Administration itself. Likewise, the University cannot be held responsible for any non-receipt of applications sent via non-certified email within the deadline.

Selection and evaluation procedures
Candidates shall be selected on the basis of their qualifications by a selection committee appointed pursuant to Art. 7
Decree of the Director of the Department of Management of the Regulation for the awarding of short-term research fellowship.

The selection procedure comprehend the qualifications assessment and the interview, to be held via teleconference. The beginning of the interviews phase is scheduled for March 8th, 2022, from 13:00 AM via GMeet platform.

The list of candidates admitted to the interview and eventual postponements will be announced on March 7th, 2022, by means of a notice that will be published on the web page of the Department of Management “Research > Research Grants” at http://www.unive.it/data/30402/. The publication of the aforementioned calendar, list and announcements have the value of notification; therefore, candidates are required to present themselves, with the valid identification document presented during the application phase, on the day, the time and according to the electronic media indicated in the public notice. The absence of a candidate from the interview will be considered to all intents and purposes as a waiver.

The Selection Committee awards a maximum of 100 points to applications, on the basis of the qualifications and interview, and then drafts a final merit-based ranking according to the assigned scores and identifies the winner. If the event of a tie, priority shall be granted to the younger of the two candidates.

The ranking shall be used according to the order in which it has been formulated and, in the event of withdrawal or failure by the assignee to accept the award by the deadline set by the department or early termination of the research collaboration agreement, the grant shall be assigned to another candidate following the order of the final merit-based ranking, in accordance with the Regulation for the Awarding of short-term research fellowships (Art. 8). The Selection Committee shall submit a competition report to the Director of the research department, who, after verifying the legitimacy of the competition procedure, shall approve the procedure and award the grant by Director’s decree.

Awarding of the grant and publication of the documents
Having received the documents relating to the selection procedure, the Department Director shall approve the ranking and the competition report by Director’s decree and make them public.

The secretariat of the department that issued the call for applications shall inform the winner in writing, including the start date of the grant.

The winner must accept the grant within seven days of receipt of the written notification referred to above, under penalty of revocation. In the event of withdrawal by the assignee, the grant shall be assigned to another candidate, following the order of the final merit-based ranking.

The results of all phases of the selection process will be published in the University’s online register, on the Department web page http://www.unive.it/data/30402/ and on the dedicated page of the University website http://www.unive.it/data/17431/. All information on the convocation of candidates will be published there, too, without further direct communication to the candidates.
Access shall nonetheless be guaranteed to the records of the selection procedure, pursuant to Italian Law no. 241 of 7 August 1990 and subsequent amendments and additions and the relative internal implementing regulation.

Personal data
Personal data treatment will be conducted in conformity with national and EU law (D.Lgs 196/2003 ad EU Rule 2016/679). It is possible to download the policy document (in Italian) here: https://www.unive.it/pag/36550/.

Person in charge of the procedure
In accordance with the provisions of Art. 5 of Italian Law no. 241 of 07/08/1990 and subsequent amendments and additions, the person in charge of the administrative procedure for this selection procedure is Sonia Pastrello, Executive Officer of the Department of Management.

Final rules
For anything not contemplated by this Call for Applications, please refer to the Regulation, applicable legislation and the

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Regional Directive on the ESF funding in question and subsequent additions.

Digitally signed
The Head of the Department of Management
Prof. Anna Comacchio

Digitally signed
See
The person in charge of the procedure,
Executive Officer of the Department of Management,
Sonia Pastrello.

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APPLICATION FORM

San Giobbe, Cannaregio 873
30121 Venezia

The undersigned ___________________________ born in ______________________________ (prov. of ____) on ________________, passport no. / taxpayer’s code no. __________________________________ residency (province di _____), in (street) ____________________n. _____, postcode ____________
nationality ______________________________, tel. ____________________________ mobile ______________________________
e-mail ______________________________ [certified email, if possessed: ____________________________]

HEREBY SUBMIT

My application for the qualification-based public selection process, per procedure announced for the short research fellowship “Work-from-anywhere: research on urban activities and video communication of the project” CUP H75F21002980005.

I, the undersigned, fully aware of the liabilities, including criminal liability, arising from untruthful declarations, pursuant the Italian law D.P.R. 445/2000 hereby declare:

a) S/he holds the qualification of (please specify the kind of Degree and final evaluation)

____________________________________________________________________________________________

Note(*): for titles obtained abroad, please attach copy of the degree with translation in Italian or English and the evaluations for each exam, together with a declaration of the conformity of the translation with the original document or the Diploma Supplement;

b) s/he is of ________________ nationality [for non-EU citizens already residing in Italy only, that s/he is in possession of a residence permit/research visa for ________________ expiry date on ____________];

c) s/he e is physically fit for the position;

d) to be aware that the awarding of the short term research fellowship is not compatible with the positions referred to in art. 12 of the Regulations for short term research fellowships and the current legislation;

e) s/he is not subject to measures restricting personal freedom;

f) to not have any kinship and affinity, up to and including the fourth degree, with any professor belonging to the Department or to the Centre announcing the call for applications, or with the Rector, the Chief Executive Officer or a member of the University Board of Directors and to be aware of the relevant provisions of Law 240/2010. Article 18, par. 1, lett b);

g) s/he requests the following benefits established by Law no. 104/92:

____________________________________________________________________________________________

and for the above mentioned purpose encloses disability certification;

h) s/he uses the following address for the purposes of this application:

_____________________________________(street) no. ____________________ at ___________________________
municipality ______________________________ POSTCODE __________________ PROV ______________________

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tel. __________________ landline __________________ mobile __________________ email __________________
undertaking to communicate any subsequent variations and recognising that the administration accepts no liability in
the event of the addressee being untraceable.

i) to accept to perform the interview prescribed by the call online;
j) to be aware that all the communication to candidates, with regard to this procedure, will be published on the
dedicated web page in the Department website: http://www.unive.it/data/17431/ and on the University website
http://www.unive.it/data/12122/ and that this publication is intended as legal notification.

The undersigned gives her/his consent for the personal data provided to be processed, in compliance with Legislative
Decree no. 197/2003 and subsequent amendments and modifications, for the requirements related to this selection
procedure.

The following are enclosed with this application:
- a detailed CV with professional, academic and research background;
- copy of an identity document;
- any other document required by the call;
- any other documentation deemed relevant for the evaluation

Date,  __________                      Signature of the candidate

____________________

NB:
The University does not take any responsibility for cases of unavailability of the recipient or for the dispersal of
communications resulting from inaccurate indication of domicile or of contact details by the candidate, failure or late
communication of contact details' variation or any other reason not attributable to the University, nor from any error
in postal delivery, or in any case from acts attributable to third parties, from unforeseeable circumstances or force
majeure.
The declarations made in the application shall be considered made pursuant to the D.P.R. n. 445/2000 and subsequent
amendments, by candidates entitled to use the simplified administrative certifications allowed by the aforementioned
decree.