



Call for n. 1 Short Research Fellowship - Ca' Foscari University of Venice – Department of Management

(L. 240 del December 30th 2010, art. 18, DL 19/2012; Regulations about Short Research fellowships DR 300/2014 del 14/04/2014 and subsequent amendments and additions)

The present document in English is to be considered as a mere translation of the provisions of the call which is available in Italian at the following link - Albo on line <http://www.unive.it/data/30402/>. The text in Italian is the official text of the notice of competition for all legal intents and purposes and, in the event of non-conformity with the present document, it shall prevail.

Description

The Department of Management of the Ca' Foscari University of Venice, on the basis of resolution taken by the Departmental Board on May 08th 2024 on the awarding of research grants for research fellows, hereby calls for applications for **n. 1 Short Research Fellowship** entitled **“The culture of tides: indigenous knowledge about the Venice lagoon”** lasting **2 months**. **The expected starting date is end of June 2024.**

CUP: H73C24000450005

The research fellow must perform the following research:

SHORT RESEARCH FELLOWSHIP - “The culture of tides: indigenous knowledge about the Venice lagoon”

ABSTRACT

The research focuses on reconstructing the knowledge of the lagoon and the tidal phenomena through interviews with diverse sources (e.g., fishermen, farmers, teaching experts). This knowledge will be linked to daily activities of interaction with the lagoon environment, exploring the characteristics that define it.

OBJECTIVES

To obtain qualitative evidence of the relationships between hybrid lagoon communities, the use of the aquatic environment, and the 'culture of tides'.

EXPECTED RESULTS

At least 10 qualitative, unstructured interviews and their quantitative analysis (e.g., via topic modeling).

The scientific responsible and tutor of the short research fellowship is **prof. Massimo Warglien**.

The research fellow must provide the department with the following research output:

- **a final report** on the activities undertaken, highlighting the results achieved.

For anything not specified in this Call, please refer to the Regulations and applicable legislation.

Duration of the contract: 2 months, indicatively starting by the end of June 2024.

The research fellowship amounts to € 2.000,00 (euro two thousand//00), exempt from IRPEF (personal income tax) and INPS (social security contributions). **The amount will be granted in one single instalment at the end of the Short Research Fellowship and it will be inclusive of any possible cost related to the research activity of the project.**

The monthly amount shall only be approved and awarded for whole months completed; amounts for months not completed shall not be awarded.

Deadline for the submission of applications: not later than noon time (12:00 Rome CET) of May 28th 2024.

Who can apply? (University Regulation for short-term research fellowships, Art. 3)

Applications are open to all EU citizens and non-EU citizens who hold:

- **Master's degree or equivalent foreign qualification in Humanities.** Qualifications obtained abroad will be



examined by the Committee, which may consider them as being equivalent for the purposes of admission, without prejudice to the current legislation.

In addition, the following skills, competencies and qualifications will be assessed as rewarding:

Skills required

- Previous experience interviewing local communities;
- Knowledge of the lagoon environment and tidal phenomena;
- Knowledge of text analysis and topic modeling;
- Knowledge of mapping and toponymy;
- Familiarity with the local dialect.

People who have a degree of kinship or affinity, up to and including the fourth degree, with any professor belonging to the Department or facility issuing the call, or with the Rector, the General Manager or a member of the University Board of Directors, cannot participate to the selection.

Applicants must hold all the requisites within the call deadline.

Candidates are admitted to the selection conditionally; they may be excluded from the call at any time should they fail to meet the predefined requirements, even after the selection process is complete, with just cause and notification sent to the person concerned.

Incompatibility (University Regulation for short-term research fellowships, Art. 12)

The short-term research fellowship, within this announcement, may not overlap with:

- other scholarships granted in any capacity, apart from those granted by national or foreign research institutes in order to integrate with periods abroad the specific activity foreseen by the work plan of the appointed fellow;
- attendance of PhD courses with scholarship and medical specialization, in Italy and abroad;
- research grants "assegni di ricerca";
- subordinate employment relationships.

Scholarship holders can carry out occasional work activities, upon written communication to the scientific manager and on the condition that: a) this activity is declared by the person in charge to be compatible with the pursuit of the research activity referred to in the scholarship; b) does not involve a conflict of interest with the specific research activity carried out; c) does not prejudice the University, in relation to the activities carried out.

The awarding of the short-term research fellowship does not imply the establishment of any employment contract, nor does it give rise to any rights of access to positions of employment at the University.

How to apply (University Regulations for short-term research fellowships, Art. 5)

Candidates must submit:

- a) The **application form, duly dated and signed**, available on the University website <https://www.unive.it/data/28824/>

Applicants must declare in the application, under their own responsibility:

- educational qualification held. **Candidates in possession of a qualification obtained abroad must also submit a copy of the foreign title with a translation in Italian or English language including marks obtained, accompanied by a self-declaration relating to the conformity to the original of the translation itself. The candidate who has been awarded a Diploma Supplement, may not submit any other documentation, provided that the DS provides a complete description of the nature, level, academic system and status of the studies carried out.** In any case, it is advised to submit any other document useful to the evaluation of the academic title obtained;
- the possession of a residence permit valid at the deadline of the call for applications, in case he/she is a non-European citizen residing in Italy;
- that they understand that the short-term research fellowship is not compatible with the positions referred to in Art. 12 of the present Regulations and current legislation;
- to be medically fit to discharge his/her duties for the fellowship;



- not to have received measures restricting personal freedom at the time of submitting the application;
- not to have a degree of kinship or affinity, up to and including the fourth degree, with any professor belonging to the department or facility issuing the call or with the Rector, the General Manager or a member of the University Board of Directors and that they are aware of the provisions of the Law no 240/2010, Art. 18, para. 1, letter b);
- any benefit under L. 104/92.

- b) A CV in European format (Europass) **signed with handwritten signature and dated and containing the declaration on data use and privacy stated by Italian Law D.P.R. n. 445/2000, D.Lgs 196/2003 and art. 13 of the GDPR (EU Regulation n. 2016/679).** The Europass form is available online at this link: <http://www.unive.it/pag/10368/>;
- c) A copy of a valid identity document (e.g. Identity Card or Passport);
- d) All documents, qualifications and publications relevant for the selection procedure.

How to submit your application

Candidates must demonstrate possession of qualifications (excluding publications) by means of the declarations referred to in the aforementioned D.P.R. n. 445/2000.

The lack or inaccuracy of the declaration(s) referred to in letters a), b), d) will result in exclusion from the selection.

The University carries out random checks on the veracity of the statements made by the candidates in the applications and in the curriculum.

If from the control indicated above the untruthfulness of the content of the declaration emerges, the declarant forfeits any benefits resulting from the provision issued based on the untruthful declaration, without prejudice to the provisions of the criminal code and special laws on the subject.

Applications can be:

1) **sent by certified e-mail** to the address protocollo@pec.unive.it

Indicate the following wording in the subject of the e-mail: **“Bric-TIDES-2 mesi”**. It should be noted that the validity of such sending, as established by current legislation, is subject to the use by the candidate of a certified e-mail box in turn. Therefore, sending from a simple / ordinary e-mail box will not be considered valid even if addressed to the PEC of the Ca' Foscari University of Venice. Only documents in PDF/A format must be attached to the e-mail message;

2) **sent by e-mail** to the address ricerca.management@unive.it specifying in the subject of the e-mail **“Bric-TIDES-2 mesi”**. In this case, the candidate assumes the responsibility arising from any failure to deliver the application and its annexes. Only documents in PDF/A format must be attached to the e-mail message.

The University assumes no responsibility in the event of dispersion of communications due to inaccurate indications of residence and address by the applicant, or from failure, or late, communication of the change of the same, nor for any postal or telegraphic problems, not attributable to the Administration itself. Likewise, the University cannot be held responsible for any non-receipt of applications sent via non-certified email within the deadline.

Incomplete applications, those without the required data and the compulsory attachments will not be taken into consideration. Furthermore, the applications which, for any reason, reach this University beyond the deadline indicated above cannot be accepted.

Selection and Evaluation Procedure

The selection is made by **assessment of the scientific-professional qualifications and the interview** of the candidates, by a Selection Committee appointed by order of the Director of the Department taking into account, whereas possible, gender balance.

The selection procedure comprehend the **qualifications assessment and the interview, to be held via teleconference.**

The beginning of the **interviews phase** is scheduled for **June 05th and/or June 06th, 2024, via ZOOM platform.**

The short list of candidates admitted to the interview and eventual postponements will be announced on **June 03th, 2024** by means of a notice that will be published on the specific Department web page at <https://www.unive.it/data/29521/> and <http://www.unive.it/data/17432/> and on the dedicated page of the University



website at <http://www.unive.it/data/28900/>. The publication of the aforementioned calendar, list and announcements have the value of notification; therefore, candidates are required to present themselves, with the valid identification document presented during the application phase, on the day, the time and according to the electronic media indicated in the public notice. The absence of a candidate from the interview will be considered to all intents and purposes as a waiver.

The Commission compiles a ranking and specifies the winning applicant, having regard to the score appointed to experience and qualifications, interview and any other test, as specified by the call. In the event of two or more candidates obtaining the same score at the end of the selection, the younger candidate will be preferred.

Awarding of the short research fellowship

Having received the selection documents, and at the outcome of the checks, the Department Director approves, by his own decree, the classification and the selection procedure reports and makes them public, according to the procedures specified in the Regulation awarding the short research fellowship art. 8.

Notification, including the start date of the short-term research fellowship, shall be sent to the winning candidate.

The winner must accept the short-term research fellowship within seven days of receipt of the written notification referred to above, under penalty of revocation. In the event of withdrawal, the short-term research fellowship shall be awarded to the next available candidate, following the order of the final ranking of merit.

Publication of the results of all the selection phases shall be published in the online University's notice Board - Albo on line <http://www.unive.it/data/30402>, on the specific Department web page <https://www.unive.it/data/29521/> and <http://www.unive.it/data/17432/> and on the dedicated page of the University website <http://www.unive.it/data/12136> and <https://www.unive.it/data/28900>

All information on the convocation of candidates will be published there, too, without further direct communication to the candidates.

Access to the selection documents is guaranteed pursuant to the law of August 7th 1990, no. 241 and subsequent amendments and additions and relative internal implementation regulation.

Information and contacts

Candidates may find further details about the application process and the research project in the official Call published on Albo on line <http://www.unive.it/data/30402> and on Department website <http://www.unive.it/data/17431/>

For further information please contact - Department of Management - Research Area - tel. 041 234 8758-8705 - email: ricerca.management@unive.it

Processing of personal data

Personal data provided by the candidates in their applications for participation in the selection procedures, are processed pursuant to the legislative decree of June 30th 2003, no. 196 and subsequent amendments and additions and to EU Regulations 2016/679.

It is possible to download the policy document (in Italian) here: <https://www.unive.it/pag/36550/>.

Person in charge of the procedure

In accordance with the provisions of Art. 5 of Italian Law no. 241 of 07/08/1990 and subsequent amendments and additions, the person in charge of the administrative procedure for this selection procedure is Sonia Pastrello, Executive Officer of the Department of Management.

Final provisions

For anything not specified in this call, see the University of Venice's current regulations regarding the awarding for research fellowships and the current legislation.

Digitally signed
The Head of the Department of
Management
Prof. Anna Comacchio



Università
Ca' Foscari
Venezia

Digitally signed

Seen

The person in charge of the procedure,
Executive Officer of the Department of Management,
Sonia Pastrello.



Application form

To the Director of the Department of Management
Ca' Foscari University, Venice
San Giobbe, Cannaregio 873
30121 Venezia

I, the undersigned _____ born in _____ (prov. of ____) on _____, passport no. / taxpayer's code no. _____ resident in _____ (province of ____), in (street) _____ no. _____, postcode _____, nationality _____, tel. _____ mobile _____
e-mail _____ [certified email, if possessed: _____]

HEREBY SUBMIT

my application for the **qualification-based and interview** public selection process, for the short research fellowship entitled – **"The culture of tides: indigenous knowledge about the Venice lagoon", lasting 2 months - Tutor Prof. Massimo Warglien.**

CUP - H73C24000450005

I, the undersigned, fully aware of the liabilities, including criminal liability, arising from untruthful declarations, **pursuant the Italian law D.P.R. 445/2000**, hereby declare:

1. to hold the qualification of: _____ (*please specify the kind of Master's Degree and final evaluation*) in _____

_____ obtained on (date) _____ at the University of/other legal entity _____ (*).

Note(): **for titles obtained abroad**, please attach copy of the degree with translation in Italian or English and the evaluations for each exam, accompanied by a self-declaration relating to the conformity to the original of the translation itself or the Diploma Supplement. The candidate who has been awarded a Diploma Supplement, may not submit any other documentation, provided that the DS provides a complete description of the nature, level, academic system and status of the studies carried out. In any case, it is advised to submit any other document useful to the evaluation of the academic title obtained.*

2. to be of _____ nationality [for non-EU citizens already residing in Italy only: to hold a residence permit/research visa for _____ expiry date on _____];

3. to be physically fit for the position;

4. to be aware that the awarding of the short-term research fellowship is not compatible with the positions referred to in art. 12 of the Regulations for short term research fellowships and the current legislation;

5. to not have received any restrictive measures of personal liberty at the time of submitting the application;

6. to not have any kinship and affinity, up to and including the fourth degree, with any professor belonging to the Department or to the Centre announcing the call for applications, or with the Rector, the Chief Executive Officer or a member of the University Board of Directors and to be aware of the relevant provisions of Law 240/2010. Article 18, par. 1, lett b);

7. to request the following benefits established by Law no. 104/92:

_____ and for the above mentioned purpose encloses disability certification;

8. to use the following address for the purposes of this application:

_____ (street) no. _____ at _____
municipality _____ POSTCODE _____ PROV _____



Università
Ca'Foscari
Venezia

tel. _____ landline _____ mobile _____ email _____

undertaking to communicate any subsequent variations and recognising that the administration accepts no liability in the event of the addresses being untraceable.

9. to accept to perform the interview prescribed by the call online;

10. to be aware that all the communication to candidates, with regard to this procedure, will be published on the dedicated web page in the Department website: <http://www.unive.it/data/17432/> and on the University website <http://www.unive.it/data/12136/>. Publication constitutes notification to all intents and purposes of the call for applications.

The undersigned gives her/his consent for the personal data provided to be processed, in compliance with Legislative Decree no. 196/2003 and subsequent amendments and modifications and with the EU Regulation 2016/679, for the requirements related to this selection procedure.

The following are enclosed with this application:

- a detailed CV with professional, academic and research background;
- copy of an identity document;
- any other document required by the call;
- any other documentation deemed relevant for the evaluation.

Date, _____

Signature of the candidate

NB:

The University does not take any responsibility for cases of unavailability of the recipient or for the dispersal of communications resulting from inaccurate indication of domicile or of contact details by the candidate, failure or late communication of contact details' variation or any other reason not attributable to the University, nor from any error in postal delivery, or in any case from acts attributable to third parties, from unforeseeable circumstances or force majeure. The declarations made in the application shall be considered made pursuant to the D.P.R. n. 445/2000 and subsequent amendments, by candidates entitled to use the simplified administrative certifications allowed by the aforementioned decree.



INFORMATION ON PERSONAL DATA PROCESSING
pursuant to Article 13 of Regulation (EU) 2016/679

The Ca' Foscari University of Venice, as part of its institutional aims and in fulfillment of the obligations set forth in art. 13 of the 2016/679 EU Regulation ("Regulation"), provides you with information regarding the processing of personal data that you have provided to the University for the purpose of carrying out the selection procedure you wish to participate in.

1) THE DATA PROCESSOR

The data processor is the Ca' Foscari University of Venice, with headquarters in Dorsoduro n. 3246, 30123 Venice (VE), in the person of the Rector Magnificent.

2) DATA PROTECTION OFFICER

The University has appointed the "Data Protection Officer", who can be contacted by writing to the e-mail address dpo@unive.it or to the following address: Ca 'Foscari University, Venice, Data Protection Manager, Dorsoduro n. 3246, 30123 Venice (VE).

3) PERSONAL DATA CATEGORIES, PURPOSES AND LEGAL BASIS OF DATA PROCESSING

The data processing in question involves the provision of personal data and data relating to previous study and professional experience.

Unless the selection procedure is for protected categories, it is not necessary to provide data of a sensitive nature (for example, data concerning health status, sexual orientation or political or trade union opinions); candidates are therefore requested not to provide such data, unless deemed necessary for optimal evaluation of the position selection procedure.

The processing of personal data is aimed solely at the completion of the selection procedure and will take place in a way and within the limits necessary to pursue the aforementioned purpose.

The legal basis for this treatment is represented by art. 6.1.e) of the Regulations ("execution of a task of public interest or connected to the exercise of public powers").

The processing of personal data is based on the principles of correctness, lawfulness and transparency and the protection of the privacy and rights of the data subject, as well as the additional principles established by art. 5 of the Regulations.

4) DATA PROCESSING MODALITIES

The processing of personal data will be carried out by authorized parties (in compliance with the provisions of Article 29 of the Regulation), with the use of computerized procedures, adopting appropriate technical and organizational measures to protect them from unauthorized or illegal access, destruction, loss of integrity and confidentiality, even if accidental in nature.

5) STORAGE TIME

The data will be stored in accordance with the Regulations on the storage of administrative documentation.

6) RECIPIENTS AND CATEGORIES OF RECIPIENTS OF PERSONAL DATA

For the purposes set out above, in addition to specifically authorized employees and collaborators of the University, personal data may also be processed by individuals who execute outsourced activities on behalf of the Data Controller, in their capacity as External Data Processors.

The same data might be communicated to the public administrations directly interested in the legal-economic situation of the candidate hired.

There are no further communications to third parties except to persons to whom the data must be transmitted in fulfillment of legal obligations or, on request, to judicial and supervisory authorities.



The data of the hired candidate might be shared for the fulfillment of the obligations regarding transparency as per Legislative Decree n. 33/2013 and future modifications.

The results of any intermediate tests and final rankings will be published according to current legislation.

7) DATA PROVISION

The provision of such data is necessary to evaluate the requirements for participation and to verify academic qualifications. The failure to indicate these data might preclude this assessment, with a consequent exclusion from the procedure.

8) USER RIGHTS AND HOW TO EXERCISE THEM

As an interested party, you have the right to obtain from the University, in the cases provided for by the Regulations, access to personal data, rectification, integration, their cancellation or processing limitation or to object to the data processing itself (articles 15 and following of the Regulations). The request can be submitted, without any particular formal procedures, by contacting the Data Protection Officer directly at dpo@unive.it or by sending a communication to the following address: Ca 'Foscari University Venice - Data Protection Officer, Dorsoduro 3246, 30123 Venice. Alternatively, you can contact the Data Controller, by writing a PEC (certified email) to protocollo@pec.unive.it.

Interested parties, who believe that the processing of their personal data is in violation of the provisions of the Regulations, also have the right to file a complaint to the Data Protection Guarantor, as provided for by art. 77 of the Regulations itself, or to take appropriate legal action (Article 79 of the Regulations).