

**Application form**

To the Director of the Department of Humanities  
Ca' Foscari University, Venice  
Palazzo Malcanton Marcorà – Dorsoduro 3484/D  
30123 Venezia (VE)

I, the undersigned \_\_\_\_\_ born in \_\_\_\_\_ (prov. of \_\_\_\_\_) on \_\_\_\_\_, passport no. / taxpayer's code no. \_\_\_\_\_ resident in \_\_\_\_\_ (province of \_\_\_\_\_), in \_\_\_\_\_ (street) no. \_\_\_\_\_, postcode \_\_\_\_\_, nationality \_\_\_\_\_, tel. \_\_\_\_\_ mobile \_\_\_\_\_, email \_\_\_\_\_

**hereby submit**

within the scope of the research project with code 2120-0011-553-2023, entitled "ODISSEA - Osservatorio Di Impatto Sociale Su Economia e Arte" my application for the call for applications for the short-term research fellowship *or* for the research grant for Visiting Fellow for the research entitled: "ODISSEA: A Network for Corporate Identity" as per resolution no. \_\_\_\_\_ of \_\_\_\_\_

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I, the undersigned, fully aware of the liabilities, including criminal liability, arising from untruthful declarations, **pursuant the Italian law (D.P.R. 445/2000)**, hereby declare:

a) to hold the qualification of master degree / PhD / other..... in \_\_\_\_\_ obtained on \_\_\_\_\_ at the University of/other Legal Entity \_\_\_\_\_ (\*);

[Nota\*: Candidates in possession of a qualification obtained abroad must also submit a copy of the foreign title with a translation in Italian or English language including marks obtained, accompanied by a self-declaration relating to the conformity to the original of the translation itself. The candidate who has been awarded a Diploma Supplement, may not submit any other documentation, provided that the DS provides a complete description of the nature, level, academic system and status of the studies carried out. In any case, it is advised to submit any other document useful to the evaluation of the academic title obtained

b) in the event that the candidate does not hold the qualifications specified above, s/he shall be able to demonstrate many years' experience in:

c) to be of \_\_\_\_\_ nationality [*for non-EU citizens already residing in Italy only*: to hold a residence permit/research visa for \_\_\_\_\_ expiry date on \_\_\_\_\_];

d) to be aware that the awarding of the short term research fellowship is not compatible with the positions referred to in art. 12 of the Regulations for short term research fellowships and the current legislation;

e) to have/not have received any restrictive measures of personal liberty at the time of submitting the application;

f) to not have any kinship and affinity, up to and including the fourth degree, with any professor belonging to the Department or to the Centre announcing the call for applications, or with the Rector, the Chief Executive Officer or a member of the University Board of Directors and to be aware of the relevant provisions of Law 240/2010. Article 18, par. 1, lett b);

g) to request the following benefits established by Law no. 104/92:

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and for the above mentioned purpose enclose disability certification;

h) to use the following address for the purposes of this application:

.....(street) no.....

at.....municipality..... POSTCODE..... PROV.....

tel. .... land line ..... mobile .....

e-mail .....

i) to be conscious that the call and records relating to the selection shall be published in the online University notice board, on the specific Department web page (*inserire link*) and on the University website (*inserire link*). Publication constitutes notification to all intents and purposes of the call for applications;

j) to give my consent for the personal data provided to be processed, in compliance with Legislative Decree no. 196/2003 and subsequent amendments and modifications and with the EU Regulation 2016/679, for the requirements related to this selection procedure;

The following are enclosed with this application:

- a) a CV detailing professional, academic and research background;
- b) copy of an identity document;
- c) any other element required by the call;
- d) any other documentation deemed relevant for the evaluation.

Date and signature

N.B.

The University does not take any responsibility for cases of unavailability of the recipient or for the dispersal of communications resulting from inaccurate indication of domicile or of contact details by the candidate, failure or late communication of contact details' variation or any other reason not attributable

to the University, nor from any error in postal delivery, or in any case from acts attributable to third parties, from unforeseeable circumstances or force majeure.

The declarations made in the application shall be considered made pursuant to the D.P.R. n. 445/2000 and subsequent amendments, by candidates entitled to use the simplified administrative certifications allowed by the aforementioned decree.

**INFORMATION ON PERSONAL DATA PROCESSING**  
**pursuant to Article 13 of Regulation (EU) 2016/679**

The Ca' Foscari University of Venice, as part of its institutional aims and in fulfillment of the obligations set forth in art. 13 of the 2016/679 EU Regulation ("Regulation"), provides you with information regarding the processing of personal data that you have provided to the University for the purpose of carrying out the selection procedure you wish to participate in.

**1) THE DATA PROCESSOR**

The data processor is the Ca' Foscari University of Venice, with headquarters in Dorsoduro n. 3246, 30123 Venice (VE), in the person of the Rector Magnificent.

**2) DATA PROTECTION OFFICER**

The University has appointed the "Data Protection Officer", who can be contacted by writing to the e-mail address [dpo@unive.it](mailto:dpo@unive.it) or to the following address: Ca' Foscari University, Venice, Data Protection Manager, Dorsoduro n. 3246, 30123 Venice (VE).

**3) PERSONAL DATA CATEGORIES, PURPOSES AND LEGAL BASIS OF DATA PROCESSING**

The data processing in question involves the provision of personal data and data relating to previous study and professional experience.

Unless the selection procedure is for protected categories, it is not necessary to provide data of a sensitive nature (for example, data concerning health status, sexual orientation or political or trade union opinions); candidates are therefore requested not to provide such data, unless deemed necessary for optimal evaluation of the position selection procedure.

The processing of personal data is aimed solely at the completion of the selection procedure and will take place in a way and within the limits necessary to pursue the aforementioned purpose.

The legal basis for this treatment is represented by art. 6.1.e) of the Regulations ("execution of a task of public interest or connected to the exercise of public powers").

The processing of personal data is based on the principles of correctness, lawfulness and transparency and the protection of the privacy and rights of the data subject, as well as the additional principles established by art. 5 of the Regulations.

**4) DATA PROCESSING MODALITIES**

The processing of personal data will be carried out by authorized parties (in compliance with the provisions of Article 29 of the Regulation), with the use of computerized procedures, adopting appropriate technical and organizational measures to protect them from unauthorized or illegal access, destruction, loss of integrity and confidentiality, even if accidental in nature.

**5) STORAGE TIME**

The data will be stored in accordance with the Regulations on the storage of administrative documentation.

**6) RECIPIENTS AND CATEGORIES OF RECIPIENTS OF PERSONAL DATA**

For the purposes set out above, in addition to specifically authorized employees and collaborators of the University, personal data may also be processed by individuals who execute outsourced activities on behalf of the Data Controller, in their capacity as External Data Processors.

The same data might be communicated to the public administrations directly interested in the legal-economic situation of the candidate hired.

There are no further communications to third parties except to persons to whom the data must be transmitted in fulfillment of legal obligations or, on request, to judicial and supervisory authorities.

The data of the hired candidate might be shared for the fulfillment of the obligations regarding transparency as per Legislative Decree n. 33/2013 and future modifications.

The results of any intermediate tests and final rankings will be published according to current legislation.

#### **7) DATA PROVISION**

The provision of such data is necessary to evaluate the requirements for participation and to verify academic qualifications. The failure to indicate these data might preclude this assessment, with a consequent exclusion from the procedure.

#### **8) USER RIGHTS AND HOW TO EXERCISE THEM**

As an interested party, you have the right to obtain from the University, in the cases provided for by the Regulations, access to personal data, rectification, integration, their cancellation or processing limitation or to object to the data processing itself (articles 15 and following of the Regulations). The request can be submitted, without any particular formal procedures, by contacting the Data Protection Officer directly at [dpo@unive.it](mailto:dpo@unive.it) or by sending a communication to the following address: Ca 'Foscari University Venice - Data Protection Officer, Dorsoduro 3246, 30123 Venice. Alternatively, you can contact the Data Controller, by writing a PEC (certified email) to [protocollo@pec.unive.it](mailto:protocollo@pec.unive.it).

Interested parties, who believe that the processing of their personal data is in violation of the provisions of the Regulations, also have the right to file a complaint to the Data Protection Guarantor, as provided for by art. 77 of the Regulations itself, or to take appropriate legal action (Article 79 of the Regulations).

Date,

THE SHORT-RESEARCH FELLOW

Mr/Mrs/Ms \_\_\_\_\_

Signature \_\_\_\_\_